



THABA BOSIU
cultural village

THABA BOSIU CULTURAL VILLAGE VACANCY

Thaba Bosiu Cultural Village invites applications from suitably qualified candidates for the position of **General Manager**.

Purpose of the Job

To oversee the overall operations of the cultural village, including the museum, restaurant, amphitheatre, and other facilities. The role focuses on the strategic development, promotion, and smooth operation of all aspects of the village while ensuring high standards of cultural integrity, visitor experience, and operational efficiency.

Essential Requirements

Qualifications and Experience:

Bachelor's degree in Business Management, Tourism, Hospitality, Cultural Studies, or a related field (Master's degree preferred).

Minimum of 7-10 years of management experience, preferably in a cultural, tourism, or hospitality setting.

Key Competencies

Strong leadership and organizational skills.

Proven experience in financial management and operational oversight.

Deep understanding and appreciation of Basotho culture and history.

Excellent communication, negotiation, and interpersonal skills.

Strong marketing acumen and experience with event management.

Knowledge of customer service best practices.

Proficiency in relevant technology, including booking systems and financial software.



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To apply: Application letters accompanied by detailed Curriculum Vitae, certified copies of academic certificates and transcripts and names of three referees and their contact details must be sent to:

General Manager

Thaba Bosiu Cultural Village

Maseru 100

Lesotho

Hand deliver at Thaba Bosiu Cultural Village located at Thaba Bosiu by 4.00 pm on Friday 1st November, 2024. For a more detailed job profile please visit our Website: www.thevillage.co.ls

- Late applications will not be accepted
- Only applications which meet the required criteria will be considered.
- Only short-listed candidates will be contacted.



THABA BOSIU CULTURAL VILLAGE

VACANCY

Thaba Bosiu Cultural Village invites applications from suitably qualified candidates for the position of **Food and Beverages (F&B Manager)**.

Purpose of the Job

To overseeing all food and beverage operations within Thaba Bosiu Cultural Village, including the restaurant, catering services for the museum and amphitheatre events, and other F&B outlets. The role ensures high standards of food quality, customer service, operational efficiency, and profitability while supporting the cultural village's overall mission to offer authentic Basotho culinary experiences.

Essential Requirements

Qualifications and Experience:

- Bachelor's degree in Hospitality Management or a related field.
- Bachelor's degree in Bcom/Certified Accounting Technician with Hospitality background.
- Minimum of 5 years of experience in F&B management and strong financial background, preferably in a cultural, hospitality, or tourism environment.

Key Competencies

- Proven experience in restaurant operations, event catering, and customer service.
- Strong leadership and team management skills.
- Knowledge of Basotho cuisine and cultural food practices is highly desirable.
- Excellent organizational, communication, and interpersonal skills.
- Financial acumen and experience in budgeting, cost control, and revenue management.
- Familiarity with food safety regulations and standards.

- Proficiency in relevant software (e.g., POS systems, inventory management tools).



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THABA BOSIU CULTURAL VILLAGE

VACANCY

Thaba Bosiu Cultural Village invites applications from suitably qualified candidates for the position of **Front Office and Banqueting Manager**.

Purpose of the Job

To oversee the smooth and efficient operation of the front office (guest services and reception) and the management of banqueting services for events held across the cultural village, including in the museum, restaurant, amphitheatre, and other facilities. The role ensures exceptional customer service, effective coordination of events, and operational excellence while promoting the cultural village as a key destination for both local and international visitors.

Essential Requirements:

Qualifications and Experience:

- **Education:**
Bachelor's degree in Hospitality Management, Event Management, Business Administration, or a related field.
- **Experience:**
Minimum of 5 years of experience in a similar role in a cultural, hospitality, or events environment, with a focus on front office and banqueting operations.

Key Competencies:

- Strong leadership and people management skills.
- Excellent organizational and multitasking abilities.
- Exceptional customer service and guest relations skills.
- Knowledge of event planning and coordination.
- Financial acumen, with experience managing budgets and controlling costs.
- Strong communication skills, both written and verbal.

- Proficiency in relevant software, including booking and event management systems.



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THABA BOSIU CULTURAL VILLAGE

VACANCY

Thaba Bosiu Cultural Village invites applications from suitably qualified candidates for the position of **Marketing Officer**.

Purpose of the Job

To develop and execute marketing strategies to promote Thaba Bosiu Cultural Village, including its museum, restaurant, amphitheatre, and cultural events. The role focuses on increasing visitor numbers, boosting brand visibility, and driving revenue growth by creating and implementing marketing campaigns that reflect the cultural heritage and unique experiences offered at the village. The Marketing Officer will work closely with the General Manager to align marketing efforts with the overall objectives of the cultural village.

Essential Requirements:

Qualifications and Experience:

Bachelor's degree in Marketing or a related field. Minimum of 5 years of experience in a similar role in a cultural, hospitality, or events environment, with a focus on Marketing.

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THABA BOSIU CULTURAL VILLAGE

VACANCY

Thaba Bosiu Cultural Village invites applications from suitably qualified candidates for the position of **Information Technology (IT) Officer**.

Purpose of the Job

To manage and maintain all technology-related systems and infrastructure at Thaba Bosiu Cultural Village, including the museum, restaurant, amphitheatre, and other facilities. The role ensures that the village's IT infrastructure supports daily operations, enhances visitor experience, and improves operational efficiency. This includes overseeing hardware and software management, data security, network administration, and the integration of technology into cultural, event, and hospitality functions.

Essential Requirements:

Qualifications and Experience:

- **Education:**
Bachelor's degree in Information Technology, Computer Science, or a related field. Relevant certifications (e.g., CompTIA, Cisco, Microsoft Certified Professional) are a plus.
- **Experience:**
At least 5 years of experience in IT management or IT support, ideally within a hospitality, cultural, or tourism setting.

Key Competencies

- Strong knowledge of IT infrastructure, networking, and systems administration.
- Familiarity with POS systems, ticketing systems, and event management software.
- Experience with cybersecurity and data protection practices.
- Excellent problem-solving and troubleshooting abilities.
- Strong communication skills, with the ability to explain technical concepts to non-technical staff.

- Knowledge of audiovisual (AV) systems for events



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THABA BOSIU CULTURAL VILLAGE

VACANCY

Thaba Bosiu Cultural Village invites applications from suitably qualified candidates for the position of **Human Resources Officer**.

Purpose of the Job

To manage all HR functions at Thaba Bosiu Cultural Village, including recruitment, training, performance management, employee relations, and compliance with labor laws. The HR Officer supports the diverse operations of the cultural village, including the museum, restaurant, amphitheatre, and other facilities, ensuring that staff are well-trained, motivated, and aligned with the village's mission to preserve and promote Basotho heritage. The role ensures the efficient management of human resources to support the village's hospitality, cultural, and event activities.

Essential Requirements :

Qualifications and Experience:

- **Education:**
Bachelor's degree in Human Resources Management, Business Administration, or a related field.
- **Experience:**
Minimum of 3-5 years of experience in human resources management, with experience in hospitality, tourism, or cultural institutions preferred.

Key Competencies:

- Strong understanding of HR functions, including recruitment, training, employee relations, and compliance.
- Excellent communication and interpersonal skills.
- Ability to handle sensitive and confidential information with discretion.
- Knowledge of labor laws and regulations in Lesotho.
- Strong problem-solving and conflict-resolution abilities.
- Proficiency in HR software and systems.



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