



THE
FEATHER
HILL

CLASSIC | MODERN | COMFORT



CONFERENCE GUIDE

BOUTIQUE HOTEL
VISTA'S RESTAURANT
DAY SPA

CONFERENCE VENUE
WEDDING AND FUNCTIONS VENUE

CONFERENCES AT **THE FEATHER HILL**

Welcome to exceptional conferences at The Feather Hill

At The Feather Hill, we believe every meeting, event, or gathering deserves a touch of elegance and inspiration. Whether you're planning a board meeting for 10 or a large-scale conference for up to 500 guests, we offer four exquisite venues tailored to meet your unique needs: the grand Sunset Hall, the refined Cattle Room, the charming Suikerbosch, or the sophisticated Cellar

Let's make your next conference unforgettable.





VENUE CONFIGURATIONS

At The Feather Hill, we offer four distinct conference rooms, each with its own charm and purpose, designed to meet the needs of any event:

The Cellar: Perfect for intimate gatherings, this cozy space offers an elegant atmosphere for smaller groups. Please note that the cellar is a working cellar, should your meeting or conference be in the late afternoon or evenings we might disturb you for a second just to grab a bottle of wine.

Cattle Room: A versatile option, ideal for medium-sized meetings or breakout sessions.

Suikerbosch: Combining style and functionality, this venue is perfect for workshops or networking events.

Sunset Hall: The crown jewel of our venues, featuring breathtaking views and accommodating up to 500 guests depending on your chosen setup. This is the ideal choice for large-scale conferences or events.

Each room is thoughtfully equipped to ensure your event is both seamless and unforgettable. Explore your options and find the perfect fit for your next gathering.

	SUNSET HALL	THE CATTLE ROOM	THE CELLAR	SUIKERBOSCH
U-SHAPE	50	15	-	40
BOARDROOM	40	20	8	50
SCHOOL ROOM	200	15	-	50
CINEMA	500	30	-	80
BANQUET	400	20	8	80
COCKTAIL PARTY	500	30	-	90

CUSTOM PACKAGES

Select from an assortment of canapés, drinks, and lunch options available.

PACKAGE 1: R310pp

JUST MEET PACKAGE

- Arrival Filter Coffee & Tea
- Arrival Canapés
- Bottled Still Water on Arrival

PACKAGE 2: R480pp

HALF-DAY WITHOUT LUNCH

- Arrival Filter Coffee & Tea
- Arrival Canapés
- Bottled Still Water on Arrival
- Mid-morning Filter Coffee & Tea
- Mid-morning Savoury Canapés
- Mid-morning Bottled Still Water

PACKAGE 3: R720pp

HALF-DAY WITH LIGHT LUNCH

(Up to 20 delegates)

- Arrival Filter Coffee & Tea
- Arrival Canapés
- Bottled Still Water on Arrival
- Mid-morning Filter Coffee & Tea
- Mid-morning Savoury Canapés
- Mid-morning Bottled Still Water
- Light Lunch with a Soft Drink

PACKAGE 4: R800pp

HALF-DAY WITH BUFFET LUNCH (20 delegates and more)

- Arrival Filter Coffee & Tea
- Arrival Canapés
- Bottled Still Water on Arrival
- Mid-morning Filter Coffee & Tea
- Mid-morning Savoury Canapés
- Mid-morning Bottled Still Water
- Buffet Lunch with a Soft Drink

PACKAGE 5: R880pp

FULL DAY CONFERENCE

- Arrival Filter Coffee & Tea
- Arrival Canapés
- Bottled Still Water on Arrival
- Mid-morning Filter Coffee & Tea
- Mid-morning Savoury Canapés
- Mid-morning Bottled Still Water
- Light Lunch or Buffet with a Soft Drink
- Mid-afternoon Sweet Canapés
- Mid-afternoon Bottled Still Water

* Artisanal Coffees & Teas are available at an extra cost.



CANAPÉ OPTIONS

Select from an assortment of canapés, drinks, and lunch options available. Feel free to mix and match canapé's from our different nation's inspired options mentioned below to create your own unique selection.

You are also welcome to choose **Chef's Choice**, leave the choices up to our capable chefs, you just might receive more than you bargained for.



SOUTH AFRICAN INSPIRED: ARRIVAL CANAPÉS

- Boerewors, Feta & Caramelized onion Quiches
- Biltong & Bovril Scones

MID-MORNING CANAPÉS

- Pulled Pork Vetkoek
- Bobotie Springrolls

AFTERNOON CANAPÉS

- Koeksisters
- Mini Milktarts



AMERICAN INSPIRED: ARRIVAL CANAPÉS

- Sweet Muffins with Jam & Cheese
- Apple Pie Pastries

MID-MORNING CANAPÉS

- BLT Mini Sandwiches
- Gourmet Mini Hot Dogs

AFTERNOON CANAPÉS

- Mini Cinnamon Doughnuts
- Chocolate Brownies



ITALIAN INSPIRED: ARRIVAL CANAPÉS

- Caprese Salad Skewer
- Basil Pesto & Olive Focaccia Bites

MID-MORNING CANAPÉS

- Salami & Tomato Salsa Bruschetta
- Mini Margarita Pizza Bites

AFTERNOON CANAPÉS

- Tiramisu Cups
- Almond Gourmet Cookies



FRENCH INSPIRED: ARRIVAL CANAPÉS

- Almond Croissants
- Yoghurt & Granola Cups

MID-MORNING CANAPÉS

- Mini Sausage Rolls
- Savoury Croissants Filled with Cold Meats, Cheese & Tomato

AFTERNOON CANAPÉS

- Chocolate Mousse Filled Profiteroles
- Mini Lemon Meringue



WELLNESS & HEALTH INSPIRED: ARRIVAL CANAPÉS

- Mini Chicken Caesar Salad Cups
- Vegetable Skewer with Hummus

MID-MORNING CANAPÉS

- Broccoli & Crispy Beef Salad Bowls
- Bean & Tzatziki Wrap

AFTERNOON CANAPÉS

- Fruit Salad Cups
- Peanut Butter & Oat Biscuit



LIGHT LUNCH OPTIONS

Your coordinator will send you our current light lunch menu option. Delegates will receive the menu option on their table and will be collected during your mid-morning break.

BUFFET LUNCH OPTIONS:

There is a minimum requirement of 20 guests for this option.

MEATS

Choose two options:

- Pork Neck with Honey Mustard Sauce
- Hearty Beef Sirloin with Creamy Mushroom Sauce
- Saucy Chutney Chicken with Pineapple Salsa

SALADS

Choose one option:

- Fresh Garden Salad
- Beetroot Salad
- Broccoli & Bacon Salad

STARCH

Choose two options:

- Mediterranean Cous Cous
- Fragrant Basmati Rice with Peppers
- Mushroom & Garlic Potato Bake

VEGETABLES

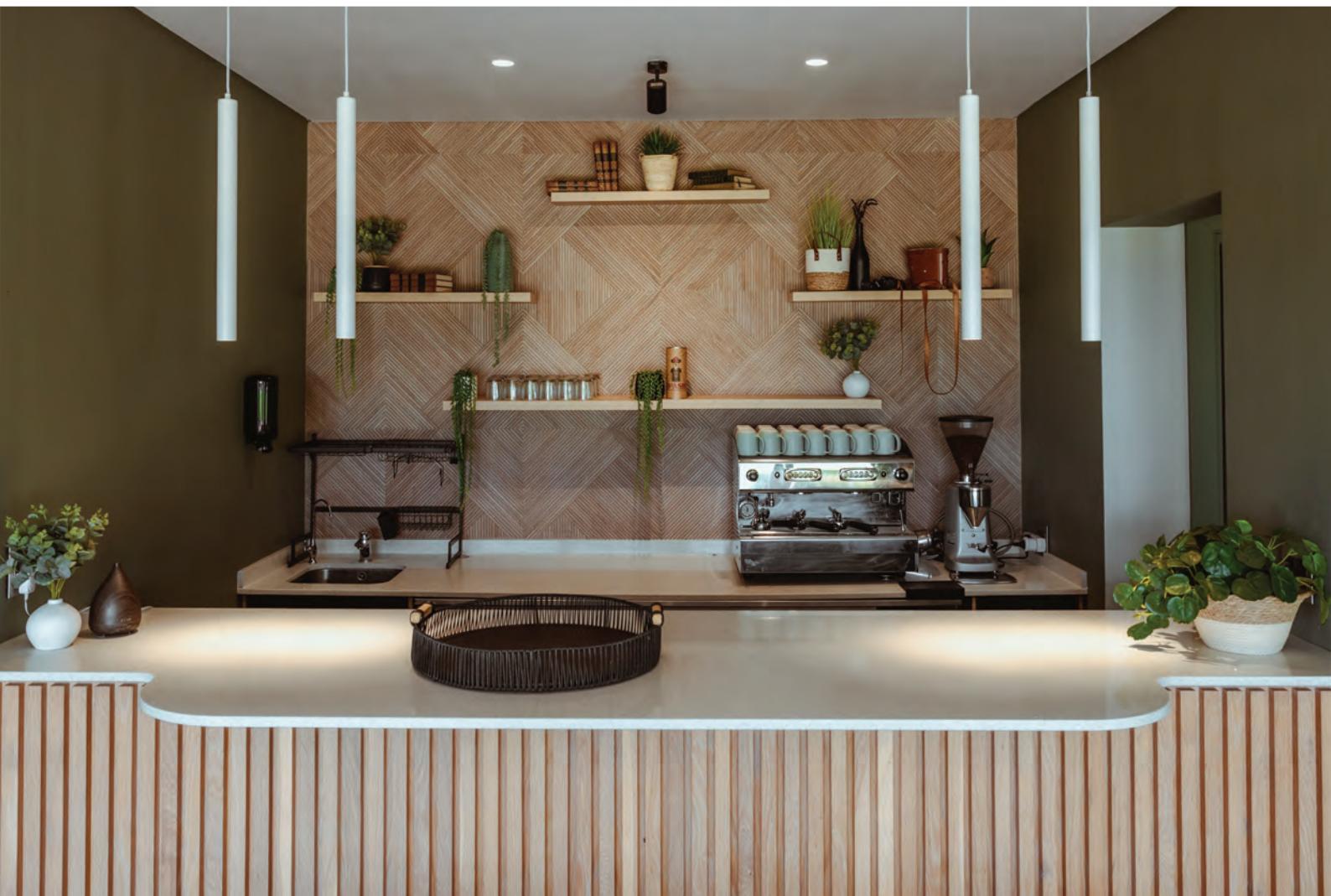
Choose one option:

- Green Beans, Tomato & Feta
- Roasted Seasonal Vegetables

DESSERTS

R95 Extra per person

- Rooibos Malva Pudding
- Peppermint Crisp Glasses
- Dark Chocolate Oreo Mousse Cups with Cocoa Nibs
- Cheesecake Cups



CONFERENCE INCLUSIONS

From customizable seating configurations to curated menu options, we've thought of every detail to ensure your experience is seamless and memorable. Dive into our guide to explore venue layouts, catering options, and everything included in our premium conference packages.

- Standard Conference Equipment (Projector, Screen, Flipchart & Pens, HDMI & VGA cables, Multiplug Extension Cords, 75inch Smart TV, Small sound system).
- Venue and setup fees.
- Air conditioning.
- Service staff.
- Bottled water.
- Mints / Sweets.
- The Feather Hill's branded note pads and pens.
- Pre-selected menu & snack packages.
- Allocated high-speed upload and download Wi-Fi for all delegates.
- Complimentary safe & secure parking.

PLEASE NOTE:

- All dietary requirements should be arranged at least 72 hours prior to the conference.
- Special requests such as Halaal or Kosher catering or special additions to the agreed-upon menu will warrant an applicable surcharge.
- All conferences smaller than 20 people will be enjoying lunch from our Light Lunch Menu at Vista's.
- Additional equipment can be hired on request with our preferred suppliers (T's & C's apply).



CANCELLATION POLICY:

- 100% of invoice total retained if cancelled within 7 days or less prior conference date.
- 50% of invoice total retained if cancelled withing 14 to 7 days prior conference date.
- 25% of invoice total retained if cancelled within 21 to 14 days prior conference date.
- Accommodation to be confirmed 14 days prior to conference date.
- Dietary requirements to be confirmed 7 days prior to conference date.
- Audio and Visual equipment to be confirmed 7 days prior to conference date.
- Final number of delegates to be confirmed 7 days prior to conference date.
- Conference layout type to be confirmed 2 days prior to conference date.
- Conference schedule and timing details to be finalized 2 days prior to the conference date.
- Rooming list confirmed 2 days prior to conference.
- Final payment to be settled 7 days prior to conference date except if otherwise specified by management.

FOR MORE INFORMATION AND BOOKINGS:
venue@thefeatherhill.co.za or events@thefeatherhill.co.za

VIEWINGS STRICTLY BY APPOINTMENT



THE
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